

CATES HILL NEIGHBOURHOOD ASSOCIATION

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12 July 2006

Ms. Collene Huskisson  
Supervisor, Parks & Recreation Department  
Bowen Island Municipality  
981 Artisan Lane  
Bowen Island, BC V0N 1G0

Dear Collene:

I'm writing in response to the email dated 12 June 2006, that you forwarded to David McCullum and me (acting for the Cates Hill Neighbourhood Association), from the Parks and Trails committee. That email dealt with some issues concerning the Cates Hill Neighbourhood Park.

For reference, David and I first raised some of these issues with you in a letter on 10 February 2006 (copy attached), and further discussion took place at a meeting held on 27 February 2006 (copy of the minutes attached).

There are two points to bring to your attention, based on the email:

1. **Park Name sign:** the topic of signage for the Park was first raised by BIPRC at the meeting. The Neighbourhood Association was asked where the sign should be placed, and what alternative locations would be appropriate should more than one sign be available. David McCullum and I agreed that the first sign should be placed at the (East) entrance to the Park on Rivendell Drive, where it is most visible to the public. Any additional sign could then be located on the opposite side of the park (the West side). On our visit to the Park shortly after the meeting we noted that a sign had already been erected on the West side of the Park: a location that is useless, from a practical perspective. The Neighbourhood Association is happy to accept the single sign, in its current location, but we suggest that, should BIPRC wish to advertise their ongoing participation in the life of the Park to a wide audience, the sign should be moved to Rivendell Drive.
2. **Landscaping:**
  - You showed a draft version of the Agreement to the Neighbourhood Association at the meeting. Since then we have not seen a final version, nor has any such Agreement been signed. This means that there is no agreement of any kind currently in place.

- It's not clear to me what is meant by the reference to "Landscaping" in the email. Does this refer to turf maintenance, or to the provision of shrubs/hedging material to prevent access from Berry Road that I raised with you in a separate email message?

Given the above points, I need two things from you: (1) the final Agreement, so that David McCullum and I can review and execute it if appropriate, and (2) clarification on what is meant by "Landscaping" in point 3 of the email from the Parks and Trails Committee.

With kind regards,

Cates Hill Neighbourhood Association

Owen Plowman  
Secretary

Cc: Cates Hill Neighbourhood Association

Encl: CHNA letter of 10 February 2006

Minutes of meeting of 27 February 2006